



**CITY OF LAKE DALLAS
SOLID WASTE / RECYCLING COLLECTION ACCOUNT
TRANSFER REQUEST**

Notice: Account status must be current before service will be started at the new address.

Resident Name: _____
(Last) (First) (Middle Initial)

DOB: _____ *** Qualify for Senior Discount? *(65+)**
Month/Day/Year Please Check: Yes No

Driver's License/State ID #: _____ **State:** _____
Copy must be made for file.

Email Address: _____

We offer automated telephone reminders. Please specify the number you would like to receive reminders by checking the corresponding box below.

CELL#: _____ HM#: _____

Previous Service Address: (Transferring From)

New Service Address: (Transferring To)

Mailing Address:

Are carts currently present at the new residence?

Please Check: Yes No

If yes, Number of trash carts: _____ Number of recycle carts: _____

* Please note: When moving, please remember to leave the carts out at your previous address, so that they can be removed.*

If Renting, Property Owner's Information: Copy of Lease is required.

Name: _____ **Phone Number:** _____

Mailing Address:

I, _____, understand that I will be billed for services on a quarterly basis and payment will be due on the last day of the month in the months of March, June, September & December. If payment is not received by the due date, I understand that I will be charged a late fee of \$15.00. If payment in full is not received and my account is suspended for non-payment, I understand I will be required to pay a reinstatement fee of \$40.00 to reinstate my services. I understand I am responsible for notifying the City of Lake Dallas to cancel this account when I have moved from this residence.

Signature of account holder

Date

**Request for Confidentiality of Personal Information Maintained by the
City of Lake Dallas Accounts Receivable Department**

Personal information in your city of Lake Dallas customer account records (e.g. your address and telephone number) is generally considered public information under the Texas Government Code, Chapter 552 (Public Information Act). The social security number of a living person is confidential and may not be released in most cases.

The Texas Utilities Code, Chapter 182 (Rights of Utilities Customers), provides that a government-operated utility may not disclose personal information if the customer requests that the government-operated utility keep the personal information confidential.

*A request for confidentiality under Chapter 182 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service or compensation. A customer may rescind a request for confidentiality by providing the government-operated utility written permission to disclose personal information. A government-operated utility or an officer or employee of a government-operated utility is immune from civil liability for a violation of Texas Utilities Code, Subchapter B.

This form enables you to request confidentiality of your personal information under Texas Utilities Code, Chapter 182. Whether or not you wish to request confidentiality of your personal information, please check the appropriate box below and return this form to the City of Lake Dallas. You may return this form with your next payment.

() I request that my personal information maintained by the City of Lake Dallas be kept confidential under Texas Utilities Code, Chapter 182.

() I do not request that my personal information maintained by the City of Lake Dallas be kept confidential under Texas Utilities Code, Chapter 182.

Signature of account holder

Date

CITY USE ONLY

Date Received: _____ Account Number: _____