



**Willow Grove Park
Baseball Park Reservations Request**

The Baseball Field at Willow Grove Park is free for general public use. LCBA team reservations will be accepted based on a usage fee of \$1.75 per non Lake Dallas resident child, per season. In order to have a field reservation, the Reservation Request form must be completed and returned with payment to:

City of Lake Dallas
212 Main Street
Lake Dallas, TX 75065
Phone: 940-497-2226 x132
Fax: 940-497-4485
jchapman@lakedallas.com

PLEASE READ RESERVATION POLICIES BEFORE COMPLETING FORM

Team Name: _____ Total non-resident children: _____

Responsible Party/Representative: _____

Mailing Address: _____

Phone: _____ E-mail: _____

Select a time slot for the season; confirmed reservations are posted on www.willowgroveparkonline.com:

**2010 Willow Grove Baseball Field Reservations
August 16 - October 31, 2010**

Time Frame	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8:30 AM to 9:50 AM							
10 to 11:20 AM							
11:30 AM to 12:50 PM							
1 to 2:20 PM							
2:30 to 3:50 PM							
4:00 to 5:20 PM							
5:30 to 6:50 PM		Reserved.					
7:00 to 8:20 PM			Reserved.	Reserved.			

By signing this form you acknowledge that that you have read and understand the Reservation Policies and will abide by all stipulations set forth in this document.

Signature

Date

Reservation Policies

RESERVATION DATES/TIMES

Groups may only reserve the field one time period per day for the designated season unless otherwise approved by the City of Lake Dallas.

1. Field reservations are in 1 hour and twenty minute slots.
2. If there is no one scheduled before or after your scheduled time you may use the field during that time.
3. The Master Field Reservation Calendar will be maintained at City Hall. Copies will be posted on-line at www.willowgroveparkonline.com.
4. All field reservations must be made through the City of Lake Dallas at least one week in advance of the scheduled date(s). Reservations will be taken no more than 3 months in advance and will be taken based on availability.
5. Reservations are made for the entire season.
6. The scheduling of activities and recreational programs sponsored by the City of Lake Dallas shall always take precedence concerning the field use.

POLICIES FOR RESPONSIBLE PARTY

1. The "responsible party" is defined as the group or organization who is using the Willow Grove Park baseball field.
2. The representative of the responsible party who signs the rental form must be at least 25 years of age.
3. The responsible party will not charge an admission fee nor attempt to raise funds without prior authorization by the City of Lake Dallas.
4. The field must be left in the same or improved condition that existed prior to usage. If field is left in an inappropriate condition as deemed by the City of Lake Dallas, current and future reservation privileges will be terminated.
5. Alcohol is prohibited on the premises of the Willow Grove Park baseball field.

LIABILITY

1. The City will not be liable for damage, injury or loss to persons or property that may occur during the occupancy of the field.
2. The responsible party agrees to comply with all city, state and federal laws. A reservation agreement may be terminated at any time if laws or policies are not followed.
3. The group reserving the field is responsible for the behavior of all participants. The City of Lake Dallas, through its officers or agents, reserves the right to request participants to leave immediately or terminate a reservation when participants act inappropriately (fighting, abusive language, destructive, etc).
4. Responsible party agrees to provide a minimum of 3 adult chaperones, at least 25 years of age, for the first 25 adolescents (under age 18) and one additional chaperone for each 25 additional adolescents. Chaperones must be present throughout the entire function.
5. The City of Lake Dallas reserves the right to require the applicant, when it is deemed necessary, to provide liability insurance and/or another medium to protect the property.