



Dear Resident / Business Owner:

Chapter 38 of the City of Lake Dallas Code of Ordinances requires a permit for the operation of an alarm system (Generally, a permit is required for any alarm system that is intended to summon the police, fire, or medical personnel). A permit is not required if the location has no alarm or if an existing alarm is removed, or if an alarm does NOT have the means to summon police, fire or medical personnel either directly or through a third party monitoring service (any alarm with an outside audible device does require a permit). **The fee for an alarm permit is \$50.00 per year and permits may be obtained 24 hours per day 7 days per week from the police department or you may apply by mail at:**

**The City of Lake Dallas
P.O. Box 368
Lake Dallas Texas 75065
Attn: Police Communications**

To make the process easier, permits for all existing alarms will be issued during December of each year and will remain valid throughout the next calendar year. New alarms installed during the calendar year will be billed at a pro-rated share and will be renewed each December for the following year.

Please complete the enclosed application/renewal form and return it with payment by mail or in person to the Lake Dallas Police Department at any time of day or night. (Applications for existing alarms must be returned before December 31). Checks should be made payable to the City of Lake Dallas. Make sure to complete the appropriate information (business or residential) so we may have an up-to-date record of contact persons should it become necessary to call a permit holder during an emergency.

To help you avoid additional costs, we have included in this letter some sections of the Municipal Code pertaining to alarms. If you have any questions please call the Lake Dallas Police Department at 940-497-2228. Thank you for your compliance.

Sec. 38-36. Permit Duration and Renewal.

A permit expires one year from the date of issuance and must be renewed annually by submitting an updated application and a permit renewal fee to the Chief. It is the responsibility of the permit holder to submit an application prior to the permit expiration date. All service fees and late fees assessed under this article must be paid prior to renewal of the permit. The Chief shall provide 30 days prior notice to the permit holder before terminating a permit for non-renewal. Failure to renew a permit by the expiration date shall be deemed as no permit.

Sec. 38-51 Permit Fees and Service charges for repeated false alarms:

There shall be assessed permit fees and service charges for repeated false alarms as follow:

<i>Description</i>	<i>Amount</i>
Annual Alarm System Permit Fee (Residential/Commercial)	\$50.00
False Burglar Alarm Service Charge:	
charge for each false alarm over (3) but not more than (5) other false alarms during the preceding 12 month period	\$50.00
charge for each false alarm over five (5) but not more than eight (8) other false alarms during the preceding 12 month period	\$75.00
charge for each false alarm if the location has had eight or more false alarms in the preceding 12 month period	\$100.00
False Fire Alarm:	
charge for each false alarm over (3) but not more than (5) other false alarms during the preceding 12 month period	\$50.00
charge for each false alarm over five (5) but not more than eight (8) other false alarms during the preceding 12 month period	\$75.00
charge for each false alarm if the location has had nine or more false alarms in the preceding 12 month period	\$100.00
False Robbery Alarm	\$100.00
False Medical Assistance Alarm:	
charge for each false alarm over (3) but not more than (5) other false alarms during the preceding 12 month period	\$50.00
charge for each false alarm over five (5) but not more than eight (8) other false alarms during the preceding 12 month period	\$75.00
charge for each false alarm if the location has had nine or more false alarms in the preceding 12 month period	\$100.00
False Emergency Assistance/Personal Distress/panic Alarm:	
charge for each false alarm over (3) but not more than (5) other false alarms during the preceding 12 month period	\$50.00
charge for each false alarm over five (5) but not more than eight (8) other false alarms during the preceding 12 month period	\$75.00

charge for each false alarm if the location has had eight or more false alarms in the preceding 12 month period	\$100.00
Permit reinstatement fee	\$100.00



City of Lake Dallas Alarm Permit Application

Alarm Classification: Commercial / Residential

Alarm Purpose: Police / Fire / Medical / All

Silent System / Audible System / Both

Alarm Permit Holder / Business _____

Alarm Service Location _____ **Phone Number** _____

Mailing Address _____ **City** _____ **State** _____

Alarm Monitoring Service _____ **Phone Number** _____

Address _____ **Alternate Phone** _____

Method of Notification: Monitoring Service / Automated Dialer

Manufacturer of Alarm System _____

Installed By _____

Address _____ **Phone Number** _____

Contact Person _____ **Phone Number** _____

Address _____ **City** _____ **Alternate Phone** _____

Alt. Contact Person _____ **Phone Number** _____

Address _____ **City** _____ **Alt. Phone Number** _____

Comments _____

Signature _____ **Date** _____