



**City of Lake Dallas**

**City Council**

**Regular Meeting**

**City Hall**

**212 Main Street, Lake Dallas, TX 75065**

**Thursday, May 26, 2022 at 6:00 p.m.**

**EARLY WORK SESSION**

**City Council Chambers - 6:00 P.M.**

- 1. Clarification of Consent or General Items listed on Today's City Council Meeting Agenda for May 26, 2022.**
- 2. Receive a report and hold a discussion regarding Lake Cities Soccer Association storage building.**
- 3. Receive a report and hold a discussion regarding Willow Grove Turnaround.**

*(Items discussed during Early Work Session may be continued or moved to Open Session if time does not permit holding or completing discussion of the item during Early Work Session.)*

## **OPEN SESSION**

**City Council Chambers- 7:00 P.M.**

### **Section I – Presentations**

- 1. Call to Order & Determination of Quorum**
- 2. Invocation & Pledges of Allegiance**
- 3. Announcements & Special Recognitions**

#### **A. City Manager's Report**

The City Manager's Report may provide information on status of current city projects and other projects affecting the City, meetings and actions of the city's boards and commissions, upcoming local community events, including, but not limited to, departmental operations and capital improvement project status. No action will be taken with respect to this report.

#### **4. Citizen Agenda & Public Comment**

An opportunity for citizens to address the Mayor and City Council on matters which are not scheduled for consideration by the City Council on this agenda. In order to address the Council, a Public Meeting Appearance Card must be completed and presented to the City Secretary prior to the start of the Council meeting. The Texas Open Meeting Act prohibits deliberation by the City Council of any subject which is not on the posted agenda, therefore the Council will not be able to discuss or take any action on items brought up during the citizen presentations. Citizen presentations will be limited to five (5) minutes per person. Persons wishing to provide comments on an item appearing on this agenda must complete a Public Meeting Appearance Card and present it to the City Secretary prior to the item being called on the agenda and wait until recognized by the Mayor or other presiding officer before speaking on the item when that item is called for discussion.

### **Section II – Consent Agenda**

All items listed below are considered to be routine by the City Council and will be enacted with one motion. There will be no separate discussion of the items unless a Councilmember so requests, or member of the public submits a Public Meeting Appearance Card identifying the item on which such person wished to comment prior to this item being called on the agenda, in which event the item will be removed from the consent agenda and considered in its normal sequence.

### **Section III – Planning & Development: None**

### **Section IV- General Items:**

- 5. Consider and act on the election of a Mayor Pro-Tem.**
- 6. Consider and act on a Resolutions appointing a member to the City of Lake Dallas Library Advisory Board.**
- 7. Consider and Act on a Resolution for the nomination of one member to the Board of Managers of the Denco Area 9-1-1 District.**

## **Section V – Elected Official Requested Items**

### **8. Mayor & Council Member Announcements**

The City Council may hear or make reports of community interest provided no action is taken or discussed. Community interest items may include information regarding upcoming schedules of events, honorary recognitions, and announcements involving imminent public health and safety threats to the city. Any deliberation shall be limited a proposal to place the subject on an agenda for a subsequent meeting.

**Section VI – Executive Session** As authorized by Section 551.071 of the Texas Government Code, this meeting may be convened into closed executive session for the purpose of seeking confidential legal advice from the City Attorney on any agenda items listed above or herein.

9. Conduct a closed meeting pursuant to Texas Government Code Section 551.071 Consultation with City Attorney to seek legal advice regarding a matter involving confidential attorney-client communication.

## **Section VII – Return to Open Session**

10. Discuss and take appropriate action, if any, resulting from the discussions conducted in Closed Session.

## **Section VIII – Adjournment**

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on May 23, 2022 at 5:00 p.m.



Codi Delcambre, TRMC  
City Secretary

If you plan to attend this public meeting telephonically and you have a disability that requires special arrangements at this meeting, please contact City Secretary's Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.

**EARLY  
WORK  
SESSION**



**CITY COUNCIL  
AGENDA MEMO**

---

Prepared By: Layne Cline, Public Works Superintendent

May 26, 2022

---

**LCSA Storage Building Discussion**

---

**DESCRIPTION:**

Receive a report and hold a discussion regarding the demolition and construction of a new storage building for the Lake Cities Soccer Association at City Park.

**BACKGROUND INFORMATION:**

The Lake Cities Soccer Association (LCSA) has been a long-time partner with the City of Lake Dallas. The organization holds a Spring and Fall soccer league at City Park annually. Recently, the Association has approached Staff on rebuilding the storage building that is currently onsite, amongst other requests.



**FINANCIAL CONSIDERATION:**

None. Discussion Only.

**RECOMMENDED MOTIONS:**

None. Discussion Only.

**ATTACHMENT(S):**

None.



**CITY COUNCIL  
AGENDA MEMO**

---

Prepared By: Layne Cline, Public Works Superintendent

May 24, 2022

---

**Turnaround Project Update**

---

**DESCRIPTION:**

Receive a report and hold a discussion regarding a status update for the turnaround road at Willow Grove Park.

**BACKGROUND INFORMATION:**

Staff pursued cost efficient solutions to capture and retain entry fees into Willow Grove Park to minimize on nefarious activities and provide a better product for park visitors and campers. In March 2020, Staff submitted a project request letter to the US Army Corps of Engineers (USACE) Real Estate and Regulatory offices for approval of several projects. In April of 2021, the City received an authorization letter for several projects, including the turnaround request.

Staff's estimate to have an operational kiosk, gate arm, and turnaround road is July 1<sup>st</sup>.

**FINANCIAL CONSIDERATION:**

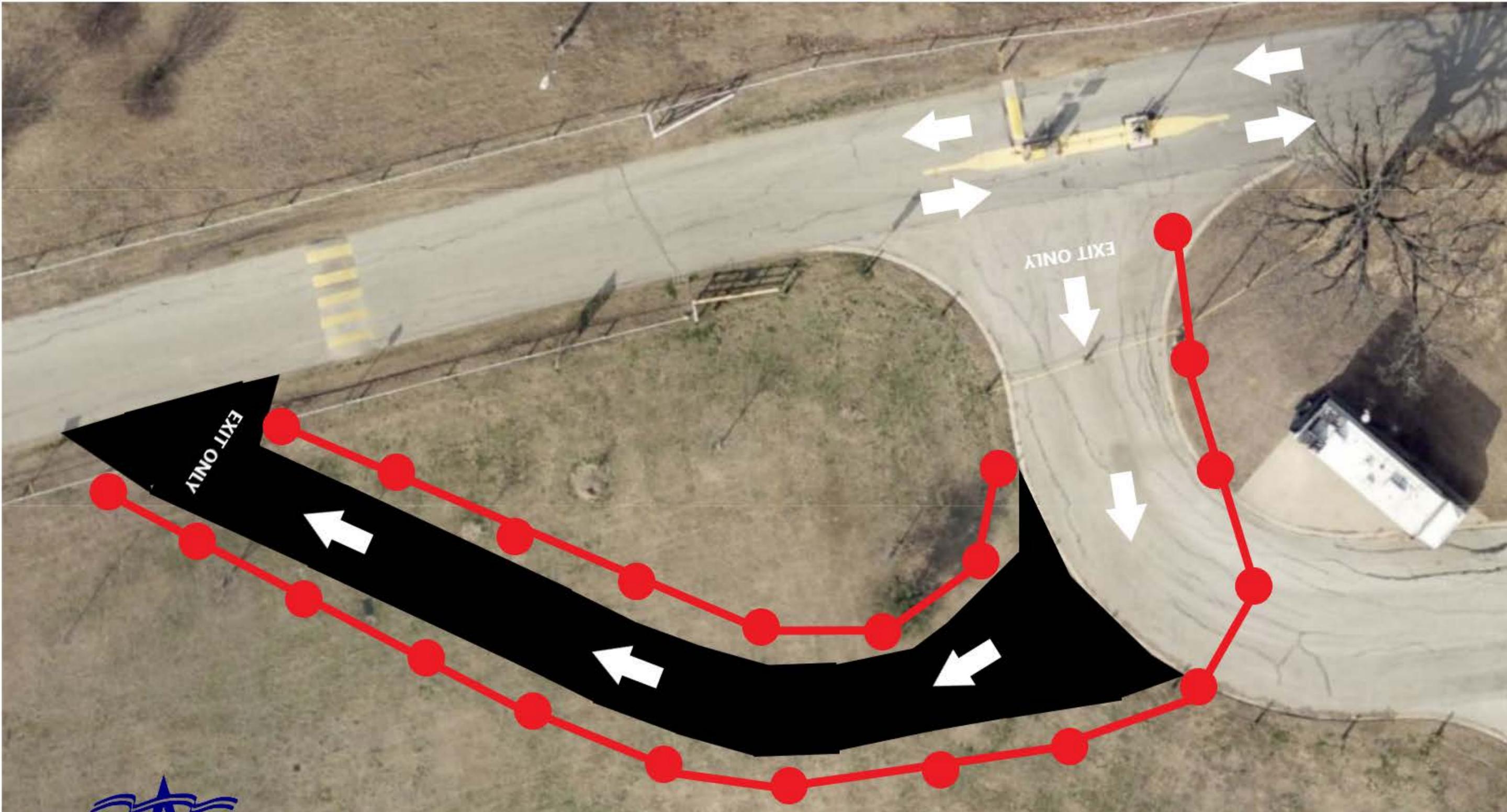
None. Discussion Only.

**RECOMMENDED MOTIONS:**

None. Discussion Only.

**ATTACHMENT(S):**

1. Exhibit



**Overview Final Product- 6/1/2022**

# REGULAR SESSION



CITY COUNCIL  
AGENDA MEMO

---

Prepared By: Rachel Hadidi, Director of Library Services

May 26, 2022

---

**APPOINTMENT OF LIBRARY ADVISORY BOARD MEMBERS**

---

**DESCRIPTION:**

Receive a report, hold a discussion, and appoint members to the City of Lake Dallas Library Advisory Board.

**BACKGROUND INFORMATION:**

The Library Advisory Board organized to advise the city council and act as a coordinating body through which individual citizens, business and industry, government, and private organizations may work together in the best interest of the people of the city concerning the constructive use of the city's public library. The Library Board consists of five (5) members and two (2) alternate members appointed by City Council. Members of the Board are appointed to two (2) year terms. Terms for Places 1, 3 and 5 on the Library Advisory Board expired at the end of September 2021.

City staff has received one (1) applications for Library Advisory Board. Megan Sanders is applying to continue their service on the board.

**FINANCIAL CONSIDERATION:**

There is no financial impact to the taxpayers of Lake Dallas.

**RECOMMENDED MOTIONS:**

I make a motion appoint Megan Sanders to serve as a member on the Library Advisory Board.

**ATTACHMENT(S):**

1. Application for Boards and Commissions: Megan Sanders
2. Resolution

**CITY OF LAKE DALLAS, TEXAS  
RESOLUTION NO. 2022-\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS,  
TEXAS APPOINTING MEMBERS TO VARIOUS POSITIONS OF THE  
LIBRARY ADVISORY BOARD; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Library Advisory Board has a vacancy in Place 3, as the result of resignations or completion of terms that need to be filled; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, finds it to be in the public interest to make appointments to fill such vacancies.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** The following is hereby appointed to the following position on the Planning and Zoning Commission for term ending as stated below and until her successors is appointed and qualified:

<u>Name</u>	<u>Position</u>	<u>Term Expiration</u>
Megan Sanders	Place 3	September 30, 2024

**SECTION 2.** This Resolution shall take effect immediately upon passage.

**PASSED AND APPROVED** this the 26<sup>th</sup> day of May 2022.

APPROVED:

\_\_\_\_\_  
Andi Nolan, Mayor

ATTEST:

\_\_\_\_\_  
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM

\_\_\_\_\_  
Kevin B. Laughlin, City Attorney



## CITY COUNCIL AGENDA MEMO

Prepared By: Kandace Lesley, City Manager

Date: May 26, 2022

---

### Denco Area 9-1-1 District

---

#### **DESCRIPTION:**

The intent of this agenda item is to obtain nominations for the Denco Area 9-1-1 District Board of Managers.

#### **BACKGROUND INFORMATION:**

Per the information provided by the District, each September 30th, the term of one of the two members appointed by participating municipalities expires. (This year it is the term of Jim Carter.) Members are eligible for consecutive terms and Mr. Carter has expressed his desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

1. Immediate Action (Nominate): If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or former elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2022.** No nominations shall be considered after that time.
2. Future Action (Vote): On June 1, 2022, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council's selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 30, 2022.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
3. Process Closure (Results): The candidate with the most votes will be the municipalities' representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2022.

At this juncture, staff is only aware of one potential nominee, Adam Peacock, who has been notified of this suggestion. (At this juncture, we do not know whether Councilman Peacock wants to pursue a membership on this particular board.) Therefore, the Council may choose to select him or another candidate.

**FINANCIAL CONSIDERATION:**

NONE

**RECOMMENDED MOTIONS:**

This is an informational discussion item only. No action needs to be taken.

**ATTACHMENT(S):**

Resolution.



---

# Denco Area 9-1-1 District

1075 Princeton Street ▪ Lewisville, TX 75067

Phone: 972-221-0911 ▪ Fax: 972-420-0709 ▪ Denco.ORG

---

TO: Denco Area 9-1-1 District Participating Municipal Jurisdictions

FROM: Gregory S. Ballentine, Executive Director

DATE: March 31, 2022

RE: Nomination for the Denco Area 9-1-1 District Board of Managers

Chapter 772, Texas Health and Safety Code, provides for the Denco Area 9-1-1 District Board of Managers to have “two members appointed jointly by all the participating municipalities located in whole or part of the district.” The enclosed resolution describes the appointment process of a municipal representative.

Each year on September 30<sup>th</sup>, the term of one of the two members appointed by participating municipalities expires. This year it is the term of Jim Carter. Members are eligible for consecutive terms and Mr. Carter has expressed his desire to serve another term.

Denco requests the following actions by the governing bodies of each of the 32 municipalities in the district:

- 1. Immediate Action (Nominate):** If your city/town would like to nominate a candidate to represent the municipalities on the Denco Board of Managers, please send a letter of nomination, by way of council action, and résumé of the candidate to the Denco Area 9-1-1 District office. Nominees are historically current or former elected officials in the district; however, there are no official prerequisites. **For a nomination to be considered, written notification of council action must reach the Denco Area 9-1-1 District by 5:00 p.m. May 31, 2022.** No nominations shall be considered after that time.
- 2. Future Action (Vote):** On June 1, 2022, Denco staff will send the slate of nominees to each city/town for consideration, requesting the city/town council vote by resolution for one of the nominees. **Written notice of the council’s selection must reach the Denco Area 9-1-1 District by 5:00 p.m. on July 30, 2022.** No votes will be accepted after that time. However, if a nominating municipality does not thereafter formally vote, its nomination will automatically count as a vote for its nominee.
- 3. Process Closure (Results):** The candidate with the most votes will be the municipalities’ representative to the Denco Area 9-1-1 District Board of Managers for the two-year term beginning October 1, 2022.

Please send a copy of your council’s official action and candidate résumé to the Denco Area 9-1-1 District, **1075 Princeton Street, Lewisville, TX 75067** or to Melinda Camp at [melinda.camp@denco.org](mailto:melinda.camp@denco.org). Denco staff will acknowledge receipt and sufficiency of the submitted documents. **If that acknowledgement is not received within one (1) business day, or you have any other questions, please contact Ms. Camp at 972-221-0911.** As a courtesy, Denco will provide notification of your council’s action to the nominee.

Thank you for your support of the Denco Area 9-1-1 District.

Enclosure

**CITY OF LAKE DALLAS, TEXAS**

**RESOLUTION NO. 2022-\_\_\_\_\_**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS  
NOMINATING ONE CANDIDATE TO A SLATE OF NOMINEES FOR THE BOARD OF  
MANAGERS OF THE Denco AREA 9-1-1 DISTRICT; PROVIDING AN EFFECTIVE  
DATE**

**WHEREAS**, Section 772, Health and Safety Code, provides that two voting members of the Board of Managers of the Denco Area 9-1-1 District (“the District”) shall be appointed jointly by all cities and towns lying wholly or partly within the District; and

**WHEREAS**, having determined that \_\_\_\_\_ will represent the interest of cities well on the District’s board, the City Council finds it to be in the public interest to nominate \_\_\_\_\_ for appointment to a term beginning October 1, 2022..

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** The City of Lake Dallas hereby nominates \_\_\_\_\_ as a candidate for appointment to the Board of Managers for the Denco Area 9-1-1 District for a term beginning October 1, 2022.

**SECTION 2.** This Resolution shall take effect immediately upon approval and passage.

**PASSED AND APPROVED THIS THE 26<sup>TH</sup> DAY OF MAY, 2022.**

**APPROVED:**

\_\_\_\_\_  
**Andi Nolan, Mayor**

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**Codi Delcambre, City Secretary**

\_\_\_\_\_  
**Kevin B. Laughlin, City Attorney**